



# PERMITS AND PROCESSES

## CONSENT TO FUNDRAISE FROM LEGACY

Once you have registered for Boss Bootcamp if you are organising an event or wish to approach local businesses for donations you need to contact us ([www.bossbootcamp.com.au/contact-us](http://www.bossbootcamp.com.au/contact-us)) for an Authority to fundraise letter.

## ORGANISING OUTDOOR EVENTS

Check your Local Councils website to ensure you follow their requirements, particularly with licenses, road closures and/or outdoor events.

## INDEMNITY

If you are having a private event, although you're fundraising for Legacy please note our insurance won't cover it. You can use your own Public Liability Insurance (part of your home insurance), or if using a venue, confirm if their insurance will cover your event.

## PERMITS

Some activities like raffles or sale of alcohol requires you to obtain a limited license. Check if you need one with the State Office of Liquor, Gaming and Racing at [www.cbs.sa.gov.au/licensing-and-registration/liquor](http://www.cbs.sa.gov.au/licensing-and-registration/liquor)

## DONATIONS

As we have a DGR status, a tax deductible receipt will be given for cash donations over \$2.

Please note a tax deductible receipt will not be given for donations of goods for a raffle, auction or to someone who provides a service.

Online donations will be automatically receipted to the email address provided when the donation is made.

## RISK MANAGEMENT

Check your event for any hazards and have measures in place to minimise the risk of injury.

If you are running an outside event you may need First Aid assistance on hand, contact a reputable organisation like Surf Life Saving SA, St John, First in Sport.

If you sell food in a public place, food hygiene laws will apply – Contact your local council for information and guidelines.

## NEED MORE HELP

[www.bossbootcamp.com.au/contact-us](http://www.bossbootcamp.com.au/contact-us)

PROUDLY PRESENTED BY

